# **Product Introduction Manual for Exhibitors**

A Comprehensive Guide for Managing and Showcasing Exhibitions

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Japan India Industry Promotion Association

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## Introduction

#### Why Use Self Picks?

Our web-based tool simplifies the process of cataloging and showcasing products at exhibitions. It enables exhibitors to easily upload detailed product information, reducing the need for in-person explanations.

- 1. Eliminate language Barriers
- 2. Seamless Product Access
- 3. Time-Saving for Exhibitors
- 4. Valuable Insights:
- 5. Easy Product Listing from Smartphone
- 6. Self Picks History

Enhance your exhibition experience with a smarter, data-driven approach. Let's explore the merits of Self Exhibition feature into detail.

## **Eliminates Language Barriers**

Self Pick Tools is designed to assist multilingual Support. This works as a bridge to gap the distance between different cultures and ethnicity.

Multilingual Signage: Our Feature is designed to assist multi language support. We can use it with English, Japanese and Hindi Language support.

**Global Connectivity:** Our Self Picks Feature facilitates better understanding in international interactions, fostering Collaboration among people with various .



- Seamless Product Access:
- With Self Picks feature product, Visitors will be able to easily scan products Without any attendees.
- 2. Visitors will be able to check products In detail without needing to explain it.
- 3. Visitors can add notes to their Self picks And later can inquire more details with Exhibitors.



• Time-Saving for Exhibitors:

- Self Pick tools saves time At in-person product Introduction for exhibitors.
- It allows visitors to interact With more products in Limited time.



• Valuable Insights:

- Self Picks tool can Generate various product Analytics based on Product Interactions.
- Based on these Analytics Exhibitors can infer Product decisions to Improve sales.



## Self Picks History

With Self Picks History feature, Exhibitors will be able to keep track

Of Visitors and their interactions With products. We can check this By following below:

[ITF] dashboard => [Self Picks] Tab => Self Picks History



#### How to Use



## Self Picks History

- With Self Picks Feature, Exhibitors do not need to keep track of visitor interactions. Self Picks History will do that automatically.
- With Self Picks History feature, Exhibitors can access visitor info As well as all the products that Visitors scanned in the process.

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		1	11	liwabo9305@merot	+81121	2	2024/11/27 18:40		Detail

## Self Picks History

• Check All visitory history with One click.

• Send Pick Up Email: Exhibitors can send Pickups to visitors via email When requested.

• Track Emails sent to visitor. Exhibitors can keep track of email Communication by checking PDF Transmission date.

ht`	Product			Material	Self	Picks	<b>?</b> ()	<b>\$ 8</b> Mr./Ms.	Langua	ge EN 🛊 [
Self Picks List		Searc	ch results : Show 20 ou ts	ut of 40				2 —		DF Send Mail
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Register Date From Date ~ To Dat			Apple	tt	pedew19393@oppc	+8123413	1	2024/12/11 14:09	2024/12/04 18:13	Details >
Q Search			Infoeyeee1	meenafgfg Ashok	tiwawo3214@paxnv	+937845198463	2.1	2024/12/11 13:33		Details >
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			A	A An	winov38292@jones	+81123456	9	2024/11/30 13:22		Details >
			Apple	tt	pedew19393@oppc	+8123413	1	2024/11/29 21:34		Details >
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## Easy Product Listing from Smartphone



jiipA a (Supported By infoeye)

GET KIRIKOM PLUS



Step 3.

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← Product Information
Basic Information 🔸 💽
P/No. * PRD05 Product Name *
Designer flower printed jumpsuit
Main Details
Product Description Product Description
HOME New Product ijipA $\approx$ (Supported By inf Geye) GET KIRKOM PLUS

## Easy Product Listing from Smartphone

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### Step 4

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Designer flower printed ju	mpsuit
Main	Details
Product Description	
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Step 5.



### Step 6.

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Registered
Product Information
Basic information ~
P/No. * PRD05
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Designer flower printed jumpsuit
Main Details
Product Description
Flower printed jumpsuit
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HOME New Product Search Production LOGOUT
(Supported By inference) GET KIRIKOM PLUS

## 2. Setting Up Your Account

## Register as an exhibitor from the India Trend Fair Tokyo 2025 website

Setting up your exhibitor account is explained in below steps. Just follow these steps one by one.

Step 1. Click the "Exhibitor Registration" button at the top of the 15th INDIA TREND FAIR 2025 website homepage.



# Step 2. At the first page of registration form, fill company details and proceed by clicking next button at the bottom.

	15th(Wed), 16th(Thu), 17th(Fri) Jan 2025 Exhibitor Registration Visitor Pre-Registration
Exhibitor Registration	(1) and $(2)$ and $(3)$ and $(4)$ and $(5)$
Company Name*	
Company Name	
Company LOCO	I Sth INDIA TREND FAIR 2025
Company LOGO	<ul> <li>Schedule: Jan15(Wed) -17(Fri) ,2025.</li> </ul>
	• Time: 10: 00-18: 00
(+)	Venue: Belle Salle Shibuya Garden, B1F
	<ul> <li>Sumitomo Fudosan Shibuya Garden Tower, 16-17 Nanpeidaicho, Shibuya-ku, Tokyo</li> </ul>
	At this exhibition, we will use Kirikom Plus, a cloud-based solution for the fashion industry, for
Designation*	product pickup. Please note that your registration for Kirikom Plus will be completed along wit
Designation	Registration and usage are free, and you can cancel your membership at any time.
Department*	
Department	
Name <sup>*</sup>	
Name	
Email*	
Email	
Email (Confirmation)*	
Email (Confirmation)	
Password (At Least 8 Mixed Alphanumeric Characters) *	
Password	
About Company	
About Company	
L	

### Step 3. Enter address details in page 2 of registration form.

Exhibitor Registration Address Line 1* Address Line 1 Address Line 2 Address Line 2 Address Line 3 Address Line 3 State* State	<ul> <li>1 &gt;&gt;&gt;&gt; 2 &gt;&gt;&gt;&gt; 3 &gt;</li></ul>
Address Line 1* Address Line 1 Address Line 2 Address Line 2 Address Line 3 Address Line 3 State* State	<ul> <li>Schedule: Jan15(Wed) -17(Fri) ,2025.</li> <li>Time: 10: 00-18: 00</li> <li>Venue: Belle Salle Shibuya Garden, B1F</li> <li>Sumitomo Fudosan Shibuya Garden Tower, 16-17 Nanpeidaicho, Shibuya-ku, Tokyo</li> <li>At this exhibition, we will use Kirikom Plus, a cloud-based solution for the fashion industry, for product pickup. Please note that your registration for Kirikom Plus will be completed along with</li> </ul>
Address Line 1 Address Line 2 Address Line 3 Address Line 3 State* State	
Address Line 2 Address Line 2 Address Line 3 Address Line 3 State*	<ul> <li>Schedule: Jan15(Wed) -17(Fri) ,2025.</li> <li>Time: 10: 00-18: 00</li> <li>Venue: Belle Salle Shibuya Garden, B1F</li> <li>Sumitomo Fudosan Shibuya Garden Tower, 16-17 Nanpeidaicho, Shibuya-ku, Tokyo</li> <li>At this exhibition, we will use Kirikom Plus, a cloud-based solution for the fashion industry, for product pickup. Please note that your registration for Kirikom Plus will be completed along with</li> </ul>
Address Line 2 Address Line 3 Address Line 3 State* State	<ul> <li>Schedule: Jan15(Wed) -17(Fri) ,2025.</li> <li>Time: 10: 00-18: 00</li> <li>Venue: Belle Salle Shibuya Garden, B1F</li> <li>Sumitomo Fudosan Shibuya Garden Tower, 16-17 Nanpeidaicho, Shibuya-ku, Tokyo</li> <li>At this exhibition, we will use Kirikom Plus, a cloud-based solution for the fashion industry, for product pickup. Please note that your registration for Kirikom Plus will be completed along with</li> </ul>
Address Line 3 Address Line 3 State* State	Time: 10: 00-18: 00     Venue: Belle Salle Shibuya Garden, B1F     Sumitomo Fudosan Shibuya Garden Tower, 16-17 Nanpeidaicho, Shibuya-ku, Tokyo     At this exhibition, we will use Kirikom Plus, a cloud-based solution for the fashion industry, for     product pickup. Please note that your registration for Kirikom Plus will be completed along with
Address Line 3 Address Line 3 State* State	Venue: Belle Saile Shibuya Garden, B1F     Sumitomo Fudosan Shibuya Garden Tower, 16-17 Nanpeidaicho, Shibuya-ku, Tokyo     At this exhibition, we will use Kirikom Plus, a cloud-based solution for the fashion industry, for     product pickup. Please note that your registration for Kirikom Plus will be completed along with
State	At this exhibition, we will use Kirikom Plus, a cloud-based solution for the fashion industry, for product pickup. Please note that your registration for Kirikom Plus will be completed along with
State*	At this exhibition, we will use Kirikom Plus, a cloud-based solution for the fashion industry, for
State	
	your exhibitor registration.
City Town*	Registration and usage are free, and you can cancel your membership at any time.
City Town	
Pincode (No Hyphen)*	
Pincode (No Hyphen)	
Country*	
Country	
Next	After Entering Information, Click "Next"

### Step 4. Enter company registration information required in page 3 of exhibitor registration.



### Step 5. Register Production related information in the page 4 of exhibitor registration form

Exhibitor Registration  Production Capacity Per Month  Production Capacity Per Month  MOO (Minimum Order Quantity)  Lead Time  30Days 45Days 60Days 60Days 90Days 0 Other  Nearest Port Export Market Export Market Export Market Major Clients Product Pictures	<section-header>Image: Constraint of the c</section-header>
	Click "Noxt" to Procood

### Step 6. Enter staff information at the last page of registration.

	15th(Wed), 16th(Thu), 17th(Fri) Jan 2025 Exhibitor Registration Visitor Pre-Registration
Exhibitor Registration	(1) NAME $(2)$ NAME $(3)$ NAME $(4)$ NAME $(5)$
Staff Name*	
Staff Name	15th INDIA TREND FAIR 2025
Designation Of Staff*	• Schedule: Jan15(Wed) -17(Fri) 2025
Designation of Staff	
	Venue: Belle Salle Shibuya Garden, B1F
Available Languages*	Sumitomo Fudosan Shibuya Garden Tower, 16-17 Nanpeidaicho, Shibuya-ku, Tokyo
Japanese	During the exhibition period, visitors will use the fashion industry-specific cloud solution
English	"Kirikom Plus" to pick up products. Your registration for the exhibition also completes your
Hindi	registration for Kirikomu Plus. Usage is free, and you can cancel your membership at any time.
Staff Photo*	
(+)	
Staff Hobby	
Staff Hobby	
+ Ad	Click "Add Staff" to add multiple staff
complete your registration.	sto
ITF Terms of Use     ITE Briveou Policy	
Kirikom Plus Terms of Use	
Kirikom Plus Privacy Policy	
I Agree Upon Confirmation.	
Confirmation	Click "Confirmation" to proceed with registration

Step 7. Please review the data in preview page and click "register".



#### MOQ (Minimum Order Quantity)

#### Lead Time

Nearest Port

Export Market

Major Clients

#### **Product Pictures**





Staff Name



#### Available Languages

English

Staff Photo



Staff Hobby

Register me as JIIPA member





Step 7. Please review the data in preview page and click "register".

Click "back" to edit or change registration Information.

You will receive an email with Authentication code in it.

Kindly authenticate to complete the registration.

After authentication, You can start registering the products.

Iμ	JIIPA
Verifica	ation Code
*The registration h	as not been finished yet.
Please verify your email, we s please check your email and	sent one code to your email, input the verification code.
Verification Code	
Submit	Re-Send Verification Code
If you don't receive the verifica	ation email:
If you don't receive the verifica	ition email, please check the following
	your spam folder.
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It may have been filtered into Please check your spam folder     There may be an error in the r Please double-check that the e     If you have domain-based em please allow emails from the d     If you have any further questions     India Trend Fair Tokyo Office	r. registered email address. email address you registered is correc ail filtering enabled, lomain [india-trend-fair.jp] s, please contact us.

## 3. Adding Products to the Catalog in PC version









#### How to Use













### Adding products from smartphone.



## 4. Generating and Displaying QR Codes

Once products are registered, they can be displayed with attached QR code and the data become seamlessly accessible to all checked in users. Below is how you can generate them easily.

Step 1: Login at ITF site

Step 2: Go to Product List page

Step 3: Select Products to be Printed on QR code PDF

Step 4: Print this PDF on A4 QR sticker sheet. Now they are ready to be attached with products to display. All checked in visitor can now just scan the QR attached on product and get the info seamlessly on their phone instead of engaging with exhibitors directly.

We recommend using A-One sticker from Amazon. Please check Below link.

https://www.amazon.in/dp/B07NWTZQC4?ref=ppx\_yo2ov\_dt\_b\_fed\_asin\_title

This Sticky QR code chit sheet can Print 65 Products QR code. Our feature is compatible with this sheet. \*It is also possible to Print on normal A4 paper. You can cut each QR code and attach them to products.











#### How to Use











## **5. How Visitors Use the QR Codes**

Visitor are given access to scan products at any booth after they successfully check in at reception.

\*Visitors can bring QR code in a printed form or they can simply get scanned from mobile.

\*Please note that visitors need to pre-register and Subscribe to Jiipa and Kirikom Plus to use the scan feature. After registering as a user and check in at reception, Visitors can seamlessly scan

\*Visitors can take notes and inquire further about liked products. Visitors will just have to send contact email from their dashboard and corresponding exhibitors can communicate further.

### Step 1:

### Check In by showing QR at reception Check In

	≌a itf.kirikom.jp/visitc ☆	1	:	
ħ	15th India Trend Fair 2025			
日本語	English हिन्दी	≡	[→	
	15th India Trend Fair	2025		
		ſ		
	Scan Produ QR Code	ıct		



### Step 2

Start scanning by opening QR code scanner

<u>∱</u>



15th India Trend Fair 2025







## Good to go. Happy scanning



# Bringing Exhibitors and Visitors closer with seamless digital access to Product catalogues



## 6. Sending Products inquiry emails to visitor:

In a limited time event, It is not possible to inquire and interact with thousand of products in a productive way. With Self Pick tools, user have the means to interact with as many product. They can take the details home and make notes as well as contact corresponding exhibitors.

Exhibitors can connect with visitors via email and send Inquiry replies and quotations.

## 7. Generating Analytics Reports

Exhibitors get access to various product analytics based on the Self Pick interactions. It can give you great insights that are very useful in making important production related decisions. Below are the benefits of Product Analytics.

- 1. It shows which products were scanned most
- 2. It can show which products were least scanned.
- 3. It displays how many customers visited the exhibition.

4. It shows a graphic representation about the most frequent customers who scanned most products.

### **Total Number of Products Picked up at exhibition**



## Average number of Pickups per item



## **Top Ranked products**



## **Top Ranked Customers**

ĥť`	Product		Material		Self Picks	(i) <sup>‡</sup> <sup>A</sup>
Pl	CK UP	ITEMS		PR	ODUCT RANKING	CUSTOMER RANKING
*Self Picks Date						
2024/11/01	~ 2024/11/20	Item		~		
op Product Pickup	o Customers				=	
-						
Padi Pintana anti-tan					_	Display Top Banked Customers
THE PARTY OF A						who Interacted with most
10000-0000 1100-01-00						products in given time period
1.000.00						
1100 0000						
40100 00 7 6010000 0000						
0	2	4	6	9	10	